

CITY COUNCIL STUDY SESSION MINUTES

November 3, 2009

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a study session at 5:30 p.m. in the Municipal Building Conference Room on the 3rd day of November, 2009, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal

ABSENT: None

DISCUSSION REGARDING CHANGE ORDER NO. TWO TO CONTRACT NO. K-0809-5 WITH KRAPFF REYNOLDS CONSTRUCTION COMPANY INCREASING THE CONTRACT AMOUNT BY \$92,196.63 FOR SEWER LINE AND MANHOLE REPLACEMENT AT FOUR ADDITIONAL LOCATIONS AS PART OF THE FYE 2008 SEWER MAINTENANCE PROJECTS AND FINAL ACCEPTANCE OF THE PROJECT.

The Norman Utilities Authority, in its meeting of July 22, 2008, approved Contract No. K-0809-5 with Krapff Reynolds Construction Company in the amount of \$1,790,646 for the FYE 2008 Sewer Maintenance Project. Change Order No. One increasing the contract amount by \$45,160 approved on August 6, 2008, provided for the installation of sewer lines to serve residents along Briggs Street. Mr. Charlie Thomas, Capital Projects Engineer, highlighted Change Order No. Two increasing the contract amount by \$92,196.63 which finalizes all quantities from as bid to as built and accounts for all extra work. The additional costs were attributed to four failures on an old 12 inch concrete line north of Robinson Street from Fay Avenue to Crawford Avenue, failures of an existing eight inch clay line in three areas, and the replacement of almost 400 feet of sewer south of Chickasha Street between Classen Boulevard and Oklahoma Avenue.

Change Order No. Two is scheduled for consideration on Council's regular agenda on November 10, 2009.

Items submitted for the record

1. Memorandum dated October 21, 2009, from Charlie Thomas, Capital Projects Engineer, to Norman Utilities Authority
2. Change Order No. Two to Contract No. K-0809-5

DISCUSSION REGARDING CHANGE ORDER NO. ONE TO CONTRACT NO. K-0809-41 WITH CENTRAL CONTRACTING SERVICES, INC., INCREASING THE CONTRACT AMOUNT BY \$135,477.75 TO INCREASE THE SIZE OF THE WATER LINE FROM 12-INCHES TO 16-INCHES AND MODIFY THE ALIGNMENT OF THE WATER LINE IN CONNECTION WITH THE EAST ROCK CREEK ROAD WATER LINE RELOCATION PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

City Council, in its meeting of January 13, 2009, approved Contract No. K-0809-41 with Central Contracting Services, Inc., in the amount of \$457,967.25 for the Rock Creek Road Waterline Relocation Project. Mr. John Clink, Capital Projects Engineer, highlighted Change Order No. One increasing the contract amount by \$135,477.75 which accounts for upsizing the water line from 12 inches to 16 inches and realignment of the water line. The existing water line along Rock Creek Road between 24th Avenue N.E. to Porter Avenue serves the high pressure plane in the area and was identified for upgrade from 12 inch to 16 inch diameter to improve the system's ability to convey water to users. During plan preparation, the Utilities Department requested to upsize the portion of the water line east of Wildwood Lane to the existing 16 inch water line at Queenston Avenue. The low bid received was well below the estimate; therefore, the Utilities

Department requested to upsize the water line for the whole length of the project. The change order also finalizes all quantities from as bid to as built and accounts for all extra work. .

Change Order No. One is scheduled for consideration on Council's regular agenda on November 10, 2009.

Items submitted for the record

1. Memorandum dated October 22, 2009, from John Clink, Capital Projects Engineer, and Mark Daniels, Utilities Engineer, to Honorable Mayor and Councilmembers
2. Change Order No. One to Contract No. K-0809-41

DISCUSSION REGARDING CHANGE ORDER NO. ONE TO CONTRACT NO. K-0809-132 WITH NUTRI-JECT SYSTEMS, INC., IN THE AMOUNT BY \$41,821.49 TO PROVIDE ADDITIONAL SERVICES IN CONNECTION WITH CLEANING OF THE NO. ONE ANAEROBIC DIGESTER AT THE WASTEWATER TREATMENT FACILITY.

The Norman Utilities Authority, in its meeting of June 2, 2009, approved Contract No. K-0809-132 with Nutri-Ject Systems, Inc., in the amount of \$57,642 for the Anaerobic Digester No. One Cleanout Project. Mr. Ralph Arnett, Utilities Superintendent, said Change Order No. One in the amount of \$41,821.49 will allow for the removal of an additional 141,480 gallons of biosolids debris beyond the initial estimate.

Change Order No. One is scheduled for consideration on Council's regular agenda on November 10, 2009.

Items submitted for the record

1. Memorandum dated October 27, 2009, from Ralph Arnett, Utilities Superintendent, to Norman Utilities Authority
2. Change Order No. One to Contract No. K-0809-132 with Invoice No. 4849 in the amount of \$1,821.49

DISCUSSION REGARDING CHANGE ORDER NO. TWO TO CONTRACT NO. K-0809-158 WITH NASH CONSTRUCTION COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$3,600 TO CHANGE THE NUMBER OF SPEED TABLES FROM 27 TO 41 AND REMEDIATED SPEED TABLES FROM 37 TO 10 FOR THE FYE 2009 SPEED TABLE CONSTRUCTION PROJECT.

The City Council Oversight Committee reviewed and recommended changes to the City's Traffic Calming Program. During the review, one of the concerns of the Committee was the roughness of some of the speed tables constructed in 2008. Mr. Angelo Lombardo, City Traffic Engineer, said in 2008, some of the tables were constructed on the high end of the tolerance specifications, which resulted in a rougher ride than those previously constructed. The majority of the those who requested the speed tables in 2008 insisted they did not want any changes to be done to the speed tables; however, staff anticipated Council would want to modify some of the rougher tables and included a line item to modify and established a quantity of 20 in the FYE 2010 bid specifications. When City Council awarded the contract on August 11, 2009, it was with the understanding the final mix of new and modified speed tables would be determined after further discussion with the Council Oversight Committee. The Oversight Committee met on October 7, 2009, and it was determined to recommend remediation of three speed tables on Vine Street west of McGee Drive and seven speed tables on Manor Hill Drive. This would allow an increase to the number of speed tables for other neighborhoods currently on the waiting list. Change Order No. Two modifies the contract to reflect those recommendations.

Councilmember Kovach said at the last Oversight Committee meeting he had asked for a report on the efficacy of the speed humps and asked Mr. Lombardo about the status of that report. Mr. Lombardo said

staff is still conducting the study and would bring the results back to the Oversight Committee at a future meeting.

Change Order No. Two is scheduled for consideration on Council's regular agenda on November 10, 2009.

Items submitted for the record

1. Memorandum dated October 12, 2009, from Michael D. Rayburn, Staff Engineer, Traffic Division, to Honorable Mayor and City Council
2. Change Order No. Two to Contract No. K-0809-158

DISCUSSION REGARDING CHANGE ORDER NO. ONE TO CONTRACT NO. K-0910-30 WITH RDNJ, INC., D/B/A A-TECH PAVING, DECREASING THE CONTRACT AMOUNT BY \$2,276.50 FOR THE HIGHWAY 9 AND IMHOFF ROAD INTERSECTION IMPROVEMENT PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

City Council, in its meeting of August 11, 2009, approved Contract No. K-0910-30 with RDNJ, Inc., d/b/a A-Tech Paving in the amount of \$44,068 for the Highway 9 and Imhoff Road Intersection Improvement Project. Mr. Bob Hanger, City Engineer, said Change Order No. One decreasing the contract amount by \$2,276.50 finalizes all quantities from as bid to as built.

Change Order No. One is scheduled for consideration on Council's regular agenda on November 10, 2009.

Items submitted for the record

1. Memorandum dated October 22, 2009, from Bob Hanger, City Engineer, to Honorable Mayor and City Councilmembers
2. Change Order No. One to Contract No. K-0910-30

DISCUSSION REGARDING THE PROPOSED FIVE YEAR GENERAL OBLIGATION BOND STREET MAINTENANCE PROGRAM AND OUTDOOR WARNING SYSTEM.

Mr. Steve Lewis, City Manager, said in 2005, the voters of Norman approved a five year street maintenance General Obligation Bond program that will end in 2010. He said recent Quality of Life Survey results indicated 74% of those who responded would be somewhat likely or very likely to support a new street maintenance bond program as long as it did not increase property taxes. He said the maintenance of City streets and sidewalks ranked in the top three areas the City should focus on over the next two years.

Mr. Shawn O'Leary, Director of Public Works, provided an overview of completed 2005 bond projects as well as the proposed street projects included in a possible March 2010, election to continue the current street maintenance program. Approximately \$1,000,000 will remain in the 2005 bond program after all of projects have been completed. Mr. O'Leary attributes this to a good bidding environment and management of the Pavement Management System (PMS) program. He said Staff solicited bids for the remaining funds to be used for additional urban asphalt maintenance projects and highlighted the probable streets to be included. Six bids were received for the proposed streets and the low bid totaled \$735,000 and was approximately 30% lower than the estimate. He said on Council's directive, staff will prepare the appropriate agenda item for Council's consideration at its November 10, 2009, meeting, and Council so directed.

Mr. O'Leary said the 2010 Bond Proposal includes \$15 million in street maintenance projects; 55% (\$8,250,000) asphalt rehabilitation and maintenance, 30% (\$4,500,000) concrete rehabilitation and maintenance, and 15% (\$2,250,000) rural road rehabilitation and maintenance as well as \$4 million in

street reconstruction projects for a total of \$19 million. He said the program includes 43 lane miles of asphalt maintenance projects; 80 lane miles of concrete maintenance projects; 80 lane miles of rural road projects; and a little more than four lane miles of reconstructed roadways. He highlighted the pavement selection criteria based on the Infrastructure Management System and City Staff has visually confirmed each selection. Councilmembers reviewed the list of streets.

Mr. O'Leary said the PMS program rates each street as follows:

85-100 – Excellent
80-84 – Very Good
70-79 – Good
60-69 – Fair
40-59 – Poor
10-39 – Very Poor

He said those streets listed in the program for rehabilitation/maintenance ranked between 50 and 60 and those in the reconstruction group ranked below 40. He said staff's goal is that all streets be in the 70 or greater category. Mr. O'Leary said when maintenance is completed on a project; the entire block will be rehabilitated. He said while the entire block may not receive resurfacing treatment, it will receive other improvements such as replacement of storm drain grates, drainage improvements, etc.

Mr. O'Leary presented estimates to provide shoulders along existing roadways for bike safety and to increase the longevity of the roadway. He said a 10 foot shoulder along Alameda is estimated at \$265,000 per mile for material cost and the estimated contractor's price is \$700,000 per mile. He said there would be additional costs to modify the existing drainage ditches and structures and engineering costs. Probable costs for six foot shoulders along 24th Avenue N.E. is estimated at \$160,000 per mile for materials and a contractor's cost is estimated at \$450,000 per mile. He said additional costs for 24th Avenue N.E. include modification to existing drainage ditches and structures, engineering, and rights-of-way acquisition.

Mayor Rosenthal was concerned about emergency vehicles on Alameda near the newly proposed fire station and said she would like to include a project to provide shoulders between 24th Avenue and 36th Avenue N.E. Mr. Anthony Francisco, Director of Finance, said Council had four options for funding such a project; Capital Fund, substitute in the proposed 2010 Street Maintenance Program, utilize remaining 2005 Bond funds, or utilize a portion of the Fire Station Project budget. Councilmember Cubberley felt it should be funded through the Capital Fund and the 1992 Bonds backed by a portion of the Capital Fund will be paid off in 2010 and that portion would be available for other projects. He felt the timing was appropriate to coincide with the fire station construction. Councilmember Kovach concurred and suggested the Capital Fund continue to fund the extension each year until it reaches the lake. It was the consensus of Council to seek another funding source for the Alameda shoulder project.

Mr. Anthony Francisco, Director of Finance, said the \$19 million proposal for streets would replace the 2005 bond program and would not increase property taxes. Additionally, he said Council was previously presented an Outdoor Warning System Replacement Project as a potential General Obligation Bond project in its Conference on October 27, 2009, and directed staff to prepare the proposed tax impact to property owners for the issuance of five, 10 and 20 year bonds. He said the project is estimated at \$2.2 million and the proposed impact to property owners is as follows:

Five Year Bond - \$100,000 home - \$.61 per month	\$200,000 home - \$1.28 per month
Ten Year Bond - \$100,000 home - \$.31 per month	\$200,000 home - \$.65 per month
20 Year Bond - \$100,000 home - \$.16 per month	\$200,000 home - \$.34 per month

Mayor Rosenthal asked about the life expectancy for the system and Fire Chief James Fullingim said life expectancy ranges from 20 to 40 years. It was the consensus of Council to move forward with five year proposals for both propositions; streets and outdoor warning system.

Mr. Lewis said the City's Bond Counsel will prepare the necessary ordinance calling for the Special Election with the proper ballot language and it would be presented to Council at the next study session on November 17, 2009.

Items submitted for the record

1. PowerPoint presentation entitled, "Street Maintenance Bond Program Existing (2005) and Proposed (2010)" dated November 3, 2009
2. Outdoor Warning Sirens Bond Proposal

The meeting adjourned at 6:40 p.m.

ATTEST:

City Clerk

Mayor